**Modupe Toyin Olayinka**

200 East Lewis St., Lafayette LA 70503.

Kathleen Blanco Public Policy Center.

University of Louisiana at Lafayette.

Dear Sir/Ma,

Kindly accept this as a letter of introduction for my interest in the Graduate Research Assistant position at the Kathleen Blanco Public Policy Center along with the resume that is attached. I am a graduate student in the department of Informatics, fall 2022 will be my second semester. Prior to fall, I worked as a graduate research assistant at New Iberia Research Center, as a database manager, engaged in data cleaning and data manipulation. I also helped with the transition of paper-based documentation into a database system.

In addition, as a teacher at Federal Government Girls College Efon-Alaaye afforded me the opportunity to develop my interpersonal and leadership skills while interacting with my colleagues and high school students. As a result, I have excellent skills in communicating complex ideas in an accessible and engaging way and providing support and aid to those in need whether directly or indirectly.

I have technical skills in Microsoft Word, Excel, Access, PowerPoint, R, SQL, and HTML. I am enthusiastic and excited to apply my skillsets and experience toward promoting the objectives of the office. I look forward to hearing from you and can’t wait to join the team. Please reach out to me on 337-326-9804 or modupe.olayinka1@louisiana.edu for further inquiries.

Thank you for your time and consideration

Best Regards,

Modupe Olayinka

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